

The Kalida Board of Education met in regular session on the 9th day of February 2022 at 7:00 p.m. in the administrative building boardroom.

The meeting was called to order by president Gerry Vorst and on roll call the following members were: Mr. Niemeyer, present; Ms. Peck, present; Mr. Schmenk, present; Mr. von der Embse, present; Mr. Vorst, present.

The Pledge of Allegiance was said at this time followed by an invocation given by the Board President.

**APPROVAL OF MINUTES                    2022-019**

Mr. Schmenk motioned to approve the minutes of the January 12, 2022 organizational and regular board meeting, as presented by the Treasurer. Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**APPROVAL OF BILLS                    2022-020**

Ms. Peck motioned to approve the bills paid during the month of January 2022 as presented by the Treasurer. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**Public Participation:** There was no public participation.

**Old Business:** There was no Old Business.

**CONSENT AGENDA ITEMS                    2022-021**

Mr. Niemeyer motioned to approve the following consent agenda items:

**PUTNAM COUNTY SUBSTITUTE TEACHER LISTING** – Approve the updated list of current substitute teachers verified by the Putnam County Educational Service Center.

**DOCK DAYS – MIKE UNVERFERTH** – Approved 4 dock days (salary and insurance benefits) for Mike Unverferth, March 15-18, 2022.

**UNPAID LEAVE OF ABSENCE – EMILY MAAG** – Approved four (4) weeks unpaid FMLA leave of absence, for maternity reason, from March 4-31, 2022.

**DOCK DAYS – LINDA SCHMENK** – Approved .8 dock day (salary and insurance benefits) for Linda Schmenk, February 18, 2022.

**KALIDA AREA CHAMBER OF COMMERCE MEMBERSHIP** – Approved renewing our yearly membership to the Kalida Area Chamber of Commerce at a cost of \$60.00.

Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**2022-23 OHIO HIGH SCHOOL ATHLETIC ASSOCIATION MEMBERSHIP                    2022-022**

Ms. Peck motioned to approve a resolution authorizing 2022-23 membership in the Ohio High School Athletic Association. Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**CONTRACT – CHERYL SIMON                    2022-023**

Mr. von der Embse motioned to issue a two and half (2.5) year administrator's contract to Cheryl Simon, as Assistant Treasurer/Superintendent Secretary/EMIS Coordinator of Kalida Local Schools, from February 7, 2022 to July 31, 2024. Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**2021-22 SCHOOL NURSES                    2022-024**

Mr. Niemeyer motioned to approve following as part of the school nursing team, on an as needed basis through the 2021-22 school year:

Jenni Ricker  
Sarah Schroeder  
Samantha Recker  
Kari Gray

Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**RESIGNATION – DORI STECHSCHULTE                    2022-025**

Mr. Schmenk motioned to accept the resignation of Doris Stechschulte as the Lead Elementary Cook, effective May 31, 2022. Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**Legislative Report:**

- No update to report.

**Vantage Career Center Report:**

- No update to report.

**Discussions during the Superintendent's report (in Schoology):**

- Mr. Lammers will start reviewing specs for a new bus in the next few months.
- The job posting for the Lead Elementary Cook will be posted internally 2/10/22.
- The job posting for a High School Secretary will be posted at the beginning of March 2022.
- The search for a Vo Ag teacher for 2022-23 school year will continue.
- A software called Final Forms is being considered to help manage and distribute student and athletic medical forms and other necessary forms.

**ACCEPT DONATIONS 2022-026**

Mr. Niemeyer motioned to accept donations received in the month of January 2022 totaling \$179.90 and a large supply of AA and AAA batteries with an estimated value of \$7,000-\$8,000, as presented by the Treasurer. Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**ACCEPT TAX RATES 2022-027**

Mr. Schmenk motioned to approve the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor for calendar year beginning January 1, 2022. Mr. von der Embse seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**BOARD CONTRIBUTIONS FOR EMPLOYEES WITH HRAS 2022-028**

Mr. von der Embse motioned to approve board contributions through payroll in the amount of \$2,500, in leu of contributions into the employee's HSA, if the employee carries family coverage through Kalida Schools and their spouse is enrolled in OPERS Health Reimbursement Account (HRA). Ms. Peck seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**TRUESCRIPTS LEVEL 2 FORMULARY 2022-029**

Mr. Niemeyer motioned to approve the treasurer to increase (gross up) the compensation of any employee who needs a Level 2 Formulary prescription through TrueScripts. Mr. Peck seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried

**Discussions during the Treasurer's report (in Schoology):**

- The monthly cash reconciliation report, monthly summary of fund balances report, and the 3-year history of general fund receipt and expenditure report was presented in Schoology for review
- The quarterly update for the School District Income Tax was presented in Schoology.
- The semi-annual update of the Casino Tax was presented in Schoology.
- Kalida Schools has started to receiving funds for the new Fair School Funding Plan. In January the State of Ohio made a payment to true-up the funding plan for FY22.

**Elementary Principal Mrs. Stechschulte presented her report, which was in Schoology, to the Board.**

**Mr. Lammers presented High School Principal, Mr. Brinkman's report in his absence, which was in Schoology, to the Board.**

**Staff Participation:** There was no staff participation this month.

**ADJOURNMENT 2022-030**

There being no further business, at 7:27 p.m. Mr. Schmenk motioned and Mr. Niemeyer seconded the motion to adjourn the meeting. When roll was called for its adoption, all members were in favor. Vote unanimous. Motion carried.

**In Attendance:**

Karl Lammers  
Kayla Stechschulte  
Michelle Buss  
Julie Kahle  
Cheryl Simon

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Board President

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Board Treasurer